



Campus Safety Report
Calendar Year 2010

October 2011

Crime Prevention

Crimes can occur at Tri-County Technical College just as they can occur anywhere. Preventing them is a shared responsibility of the entire college community. If you are a victim, witness, or have knowledge of a crime, you should immediately report the crime or suspicious activity to Campus Safety at 646-1800 (Pendleton Campus), 260-6718 (Anderson Campus), and 220-8989 (Easley Campus). Please DO NOT assume someone else has reported the incident.

How to Report

Immediately call Campus Safety at 646-1800 for the Pendleton Campus, 260-6718 for Anderson Campus (AC), or 220-8989 for Easley Campus (EC).

Available Phones

The Pendleton Campus has several phones available for making emergency calls to Campus Safety. These phones are located as follows:

- Anderson Hall - On the corridor wall
- Clarke Hall - On wall outside rear entrance
- Cleveland Hall - At the outside corner of the building nearest the Student Center
- Hayden Abney Fulp Hall - First floor near the elevator, and third floor around the corner near the elevator
- Hicks Hall - At Library entrance
- IBDC - On the column outside the front entrance
- Miller Hall - On the right hand wall outside the entrance
- Oconee Hall - Outside the front and rear entrances
- Pickens Hall - Room 124 and back hall near the ramp
- Student Center - Outside room 151 (SGA Office)
- Wilson Hall - Hallway across from classroom 113

Emergency telephones also are located in the following parking lots on the Pendleton Campus

- Parking Lot D - Near Perimeter Road below Hayden Abney Fulp Hall
- Parking Lot E - Levels 1, 2, and 4

The Anderson and Easley Campuses have two emergency phones in the parking lots and one at the main entrance to the buildings.

Campus Safety Department

The Campus Safety Department works to provide a safe environment for all students, employees, and visitors on all campuses of Tri-County Technical College. Physical security of the buildings and the equipment also is tasked within the Campus Safety Department. Campus Safety is responsible for enforcing College rules, parking and traffic laws, and all laws in the State of South Carolina.

Officers will assist students, employees, and visitors in any way possible to resolve issues, contact the appropriate authorities, provide support, and to foster a safe and secure environment on all campuses of Tri-County Technical College.

The Campus Safety Department is located on the Pendleton Campus in Pickens Hall, Room 138; Anderson Campus, Room 118; Easley Campus, Room 100. Campus Safety officers will be available and on campuses during the following hours: 6 a.m. to 10 p.m. Monday through Thursday; 6 a.m. to 2 p.m. on Friday; and 7 a.m. to 6 p.m. on Saturday. The Easley or Anderson Campus may be closed on Saturdays depending upon class schedules. All campuses are closed on Sunday.

Campus Law Enforcement Authority

TCTC Campus Safety Certified Police Officers and certified Security Personnel have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campuses. If minor offenses involving College rules and regulations are committed by a College student, Campus Safety also may refer the individual to the disciplinary division office of the Dean of Student Development. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from TCTC and the Anderson County Sheriff's Office are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at either Municipal, Magistrate, General Sessions, or Federal Court of Anderson County for the Pendleton and Anderson Campuses and Pickens County for the Easley Campus.

Campus Safety personnel work closely with local, State, and federal police agencies and have direct radio communication with the Anderson County Sheriff's Office. Since Tri-County

Technical College is located in Anderson County, there is not a need for a written MOU (Memorandum of Understanding) since both agencies have mutual jurisdiction on the main campus. The Sheriff's Office has primary jurisdiction on the Anderson Campus, and the Pickens County Sheriff's Office has jurisdiction on the Easley Campus.

By mutual agreement with State and federal agencies, The Campus Safety Department maintains NLETS (National Law Enforcement Telecommunications Network) through the Anderson County Sheriff's Office. Through this system, police personnel can access the National Crime Information Computer (NCIC) system, as well as the South Carolina DMV System. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, State, and federal law enforcement information.

College Facilities

Campus Safety officers open the facilities daily. Faculty, staff, and students must notify Campus Safety when working on campus outside of normal operating hours. Campus Safety officers are responsible for routinely surveying the facility for safety and security hazards. Anyone who is aware of safety or security hazards should report those to a Campus Safety officer for appropriate referral.

Campuses are open from 7 a.m. until 10 p.m. Monday through Thursday, 6 a.m. until 2 p.m. on Friday; and 7 a.m. until 6 p.m. on Saturday. All campuses are closed on Sunday. During normal operational hours, all College buildings are open for business. Unauthorized persons on campus will be asked to leave. The College prohibits unapproved solicitation or loitering on campus. Anyone who disturbs the educational work environment will be escorted from the campus and may be arrested for trespassing if he or she returns. Violators also are subject to arrest for Disturbing School.

Alcohol and Other Drug Use Policy

The South Carolina Technical College System prohibits the unlawful manufacture, distribution, dispensation, possession or use of narcotics, drugs, other controlled substances or alcohol at the workplace and in the educational setting. It is the policy of the College to provide a drug-free, healthful, safe, and secure work and educational environment.

It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age is illegal. It is also a violation of College for anyone to consume or possess alcohol in any public or private area of campus without prior College approval. Organizations, groups, or individuals violating alcohol/substance policies or laws may be subject to sanctions by the College. All South Carolina laws will be followed relating to drug and alcohol enforcement.

Substance Abuse Education: Tri-County Technical College offers assistance in treating substance abuse. The official policy can be read in Appendix 1 of the Tri-County Technical College Catalog.

Workplace Violence

It is the goal of Tri-County Technical College to promote a safe, respectful, and productive work environment in which to deliver quality academic programs and public service activities. To this end, the College will not tolerate, condone, or ignore workplace violence. Each department head, manager, supervisor, and employee is responsible for keeping the workplace free of violence. This includes intimidating, hostile, threatening, or violent behavior by employees or non-employees (vendors, job applicants, visitors, spouses, etc.) against self, others, College property or property owned by third parties but present on College premises.

Any person, who experiences, observes or has knowledge of actual or threatened workplace violence has the responsibility to report the situation immediately.

In the case of an actual or imminent act or threat of violent behavior, call Campus Safety 1800 for Pendleton, 260-6718 for Anderson Campus (AC), and 220-8989 for Easley Campus (EC).

Pursuant to the South Carolina Concealed Weapons Act, other applicable State laws, and college policy, firearms are not allowed on the campus of Tri-County Technical College unless the possessor is a full-time salaried law enforcement officer in South Carolina in an identifiable official uniform. Any student with a firearm in his/her vehicle is subject to applicable laws of the State of South Carolina. See SC Code of Laws (Section 16-23-420).

Section 16-23-420. (A) It is unlawful for a person to possess a firearm of any kind on any premises or property owned, operated, or controlled by a private or public school, college, university, technical college, other post-secondary institution or in any publicly-owned building, without the express permission of the authorities in charge of the premises or property. The provisions of this subsection related to any premises or property owned, operated, or controlled by a private or public school, college, university, technical college or other post-secondary institution, do not apply to a person who is authorized to carry a concealed weapon pursuant to Article 4, Chapter 31, Title 23 when the weapon remains inside an attended or locked motor vehicle and is secured in a closed glove compartment, closed console, closed trunk or in a closed container secured by an integral fastener and transported in the luggage compartment of the vehicle. Persons whose conduct violates state law will be prosecuted in the appropriate criminal court.

Knives with blades longer than 4” are also illegal on campus.

If You Are Sexually Assaulted On Campus

Report it immediately to Campus Safety at Campus Safety at 646-1800 (Pendleton Campus), 260-6718 (Anderson Campus), and 220-8989 (Easley Campus).

Give Campus Safety as much of the following information as you can:

- Your exact location
- Your name and the phone number from which you are calling
- The severity of your injuries
- Pertinent details - where it occurred, how long ago
- Information about the offender – name (if known), description, direction of flight, description of vehicle (color, make, license plate number)

Do not disturb the crime scene. Taking a shower, washing, or changing clothes will destroy potential evidence.

Advise if you would like a friend or family member to be contacted.

The campus will be searched immediately for suspects, outside law enforcement agencies will be contacted for assistance, and a timely search for the suspect will be communicated in the campus community and in the local tri-county

area. The alert will be initiated by whatever means necessary to communicate the pertinent information to the campus community. Tri-County Technical College, Campus Safety, and any assisting law enforcement agencies will maintain the victim’s name and personal information as confidential.

Disciplinary proceedings will be initiated when a student or employee is accused of a sexual assault on campus. Both accuser and the accused are entitled to due process, and both will be notified of the outcome on any disciplinary actions.

Pursuant to the Violent Crime Control and Law Enforcement Act of 1994, information concerning registered sex offenders may be obtained on the Internet at www.sled.sc.gov.

If you see a suspicious person or suspect a crime:

Crimes can occur at Tri-County Technical College just as they can occur anywhere. Preventing them is a shared responsibility of the entire College community. If you are a victim, witness, or have knowledge of a crime, you should immediately report the crime or suspicious activity to Campus Safety. Do not assume someone else has reported the incident. If you see a suspicious person or activity, call Campus Safety immediately. Report the type of activity and give a specific description of the suspect(s). Including as much of the following information as you can provide:

- Location
- Number of suspects
- Sex, race, approximate age, build
- Clothing description
- Vehicle (color, make, license plate number)

Prevention Tips

General

- Be aware of your surroundings. Survey the entire area as you walk to your vehicle or outside of buildings. If you feel uncomfortable, call Campus Safety for an escort at 646-1800 (Pendleton Campus), 260-6718 (Anderson Campus), and 220-8989 (Easley Campus)
- Develop a “what if” mentality that allows you to make a plan for how to escape a bad situation. It is better to be prepared for anything.

DO NOT

- Work alone in isolated settings, especially on weekends, holidays, or late at night.
- Prop doors or windows open, or leave keys and other person items lying around.

DO

- Avoid isolated or dark places where you cannot summon help. Stay with a group of friends in well-lit areas.
- Observe others in the area before leaving a building. Report strangers or unusual events to Campus Safety immediately.
- Call Campus Safety for an escort if you cannot avoid walking alone.
- Avoid one-on-one meetings with acquaintances or strangers.
- Lock your vehicle doors and keep valuables out of sight. When approaching vehicles, look for people hiding beneath or in rear seats or in bushes nearby. Have your car keys ready in your hands.
- Call Campus Safety if you have car trouble. Use emergency phones if needed.
- Have a plan of action if you find yourself in a threatening situation. Be prepared to run, scream, or even resist attack.
- Know where emergency telephones are located. (Locations are on page 1 of this publication.)

Criminal Actions/Emergency Reporting/Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Campus Safety, constitutes an ongoing or continuing threat, a campus wide "Timely Warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, staff and the campus' eTC website. Fliers also may be posted across the campuses.

Anyone with information warranting a timely warning should report the circumstances to Campus Safety at 646-1800 for Pendleton, 260-6718 for Anderson Campus (AC), 220-8989 for Easley Campus (EC), or in person at the Campus Safety offices on each campus.

Disclosure of Crime Statistics

The Department of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at www.tctc.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our campuses and the Dean of Student Development. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to Campus Safety, designated campus officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Each year, an e-mail notification is made to all enrolled students, faculty, and staff that provide the web site to access this report. Copies of the report may also be obtained at any Campus Safety Office located on any campus or by calling (864) 646-1800. All prospective employees may obtain a copy from Human Resources.

How to Report Criminal Offenses

Contact Campus Safety at 646-1800 (Pendleton Campus), 260-6718 (Anderson Campus), and 220-8989 (Easley Campus) or by using the emergency phones located in the parking lots and across the campuses. Dial 9-1-1 for emergencies only. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings should be reported to Campus Safety. In addition you may report a non-emergent crime to the following areas (Campus Safety Authorities):

1. Dean of Student Development - 646-1560
2. Director of Student Development - 646-1568
3. Counseling Center - 646-1605
4. Human Resources - 646-1792
5. Bridge Office - 646-1502

Campus Safety and the Anderson County Sheriff's Office have a mutual aid and working agreement. Each department augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions. Campus Safety personnel communicate with local law enforcement agencies to exchange ideas and problems which may be of concern for the College community.

Voluntary Confidential Reporting

The Department of Campus Safety encourages anyone who is the victim or witness to any crime to promptly report the incident to the Campus Safety. Because police reports are public records under State law, the Department of Campus Safety cannot hold reports of crime in confidence after an investigation is complete. Law enforcement is able to retain information from disclosure during an active investigation. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other TCTC campus security authorities as identified in this document.

Encouragement of Accurate and Prompt Crime Reporting

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to Campus Safety in a timely manner.

To report a crime or an emergency on campus use the following numbers to contact Campus Safety: 646-1800 (Pendleton Campus), 260-6718 (Anderson Campus), and 220-8989 (Easley Campus).

Counselors and Confidential Reporting

All reports will be investigated. Since the College does not have licensed counselors, the College does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Dean of Student Development for review. When a potentially dangerous threat to the College community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses, in-class announcements, or other appropriate means.

Safety Awareness Programs

During orientations, students are informed of services offered by the Department of Campus Safety. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year Campus Safety, in cooperation with other College organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), illegal drug abuse, alcohol abuse, theft, and vandalism, as well as educational sessions on personal safety.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information is released to the College community through security alerts posted prominently throughout campus, through eTC, and sent over the College's electronic mail system and a voice (VOIP) broadcasting system.

Criminal Activity Off Campus

When a TCTC student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, State, or federal law enforcement. Anderson, Oconee, and Pickens county law enforcement officers routinely work and communicate with campus officers on any serious incidents occurring on- or off-campus involving TCTC Students. TCTC operates no off-campus housing or off-campus student organization facilities. However, TCTC does contract for Housing for the Bridge Program where students are subject to TCTC student discipline procedures. Campus Safety routinely works with the Oconee County Sheriff's Office to enforce all laws of South Carolina at Bridge housing.

CRIME STATISTICS

Crimes and arrests made on campus are reported in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*.

Pendleton Campus				
Criminal Incidents	Location	2008	2009	2010
Murder	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Manslaughter	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Larceny	Total	14	27	19
	On Campus	14	27	19
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

Criminal Incidents	Location	2008	2009	2010
Vehicle Theft	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violation	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Violation	Total	1	1	2
	On Campus	1	1	1
	Non-Campus	0	0	1
	Public Property	0	0	0
Weapons Violations	Total	1	0	0
	On Campus	1	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Hate Crimes	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
College Infractions				
Liquor Law Violations	Total	0	0	174*
	On Campus	0	0	0
	Non-Campus	0	0	174*
	Public Property	0	0	0
Drug Violations	Total	0	0	5
	On Campus	0	0	0
	Non-Campus	0	0	5
	Public Property	0	0	0
Weapons Violations	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

***Under rules of the Clery Act as amended by the Higher Education Opportunities Act, the 2010 calendar year is the first year that residential housing for special programs has been classified as a Non-Campus Location of Tri-County Technical College.**

Anderson Campus

Criminal Incidents	Location	2008	2009	2010
Murder	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Manslaughter	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Larceny	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

Criminal Incidents	Location	2008	2009	2010
Vehicle Theft	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violation	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Violation	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Weapons Violations	Total	0	0	0
	On Campus	1	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Hate Crimes	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
College Infractions				
Liquor Law Violations	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Violations	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Weapons Violations	Total	0	0	0
	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

*First year Bridge Housing classified as Non-Campus under Clery Act rules.





Pendleton Campus

7900 SC Highway 76
P.O. Box 587
Pendleton, SC 29670

Anderson Campus

511 Michelin Boulevard
Anderson, SC 29625

Easley Campus

1774 Powdersville Road
Easley, SC 29642

Oconee Campus at the Hamilton Career Center

100 Vocational Drive
Seneca, SC 29672

Campus Safety Office: (864) 646-1800
Main Number: (864) 646-8361
Toll free within 864 area code: 1-(866) 269-5677
TDD/Voice: 1-(800) 735-2905

www.tctc.edu

Tri-County Technical College does not discriminate in admission or employment on the basis of race, color, religion, sex, qualifying disability, veteran's status, age, or national origin.