

MEDICAL ASSISTING CURRICULUM GUIDE

This information is intended as a guide only and does not supersede the College catalog. It is the responsibility of the student to manage this information.

Name: _____ ID: T _____ Date: _____

PREREQUISITES—Completion required for clinical eligibility.				
Comprehensive Study Prerequisite	Required Score(s)	Your Score	Recommendation(s)	Comments (Grade of "C" or higher)
Comprehensive English	Appropriate scores for ENG 155			CENG prerequisite: ENG 032
Comprehensive Reading	Appropriate scores for ENG 155			CRDG prerequisite: RDG 032
Comprehensive Algebra	Appropriate scores for MAT 155			CMAT prerequisite: JumpStart MAT 012 (grade of "A") or MAT 032 (grade of "A") or MAT 101
Prerequisite	Required Course	Date Completed	Grade ("C" or higher)	Comments
Biology	BIO 100			
Keyboarding	AOT 101/105 OR CPT 170			
GPA – minimum 2.0 required: Current GPA: _____				

GENERAL EDUCATION COURSES				
Course Title	TCTC Course Number	Date Completed	Grade	Comments
General Anatomy & Physiology or Basic Anatomy and Physiology	BIO 110 OR BIO 112			
Communications I OR English Composition I <i>and</i> Public Speaking	ENG 155 OR ENG 101 <i>and</i> SPC 205			
Contemporary Mathematics OR College Algebra OR Probability & Statistics	MAT 155 OR MAT 110 OR MAT 120			
Human Relations OR General Psychology	PSY 103 OR PSY 201			
MAJOR COURSES—Clinical portion of program				
Medical Vocabulary/Anatomy & Physiology	AHS 104			
Medical Ethics & Law	AHS 105			
Medical Assisting Introduction	MED 103			
Med Assisting Administrative Procedures	MED 104			
Medical Office Management	MED 107			
Medical Assisting Clinical Procedures	MED 114			
Medical Office Lab Procedures I	MED 115			
Medical Office Lab Procedures II	MED 116			
Clinical Practice	MED 117			
Pharmacology for the Medical Assistant	MED 118			

Counselor's Initials: _____

Revised June 2011

**MEDICAL ASSISTING
CURRICULUM PLAN**

		C	L	Credit Hours
FALL SEMESTER				
AHS 104	Medical Vocabulary/Anatomy & Physiology	3	0	3
BIO 110	General Anatomy and Physiology*	3	0	3
ENG 155	Communications I*	3	0	3
MAT 155	Contemporary Mathematics*	3	0	3
MED 103	Medical Assisting Introduction	2	3	3
MED 118	Pharmacology for Medical Assistants	3	3	<u>4</u>
				19
SPRING SEMESTER				
AHS 105	Medical Ethics and Law	2	0	2
MED 104	Medical Assisting Admin Procedures	3	3	4
MED 107	Medical Office Management	4	0	4
MED 114	Medical Assisting Clinical Procedures	3	3	4
MED 115	Medical Office Lab Procedures I	3	3	<u>4</u>
				18
SUMMER TERM				
MED 116	Medical Office Lab Procedures II	3	3	4
MED 117	Clinical Practice	2	9	5
PSY 103	Human Relations*	3	0	<u>3</u>
				12

Total Program Hours: 49

* For course substitutions, see table on page 1.

C – class hours per week

L – lab hours per week

TENTATIVE COURSE PLAN

TERM	COURSE TITLE	CREDIT HOURS	TERM	COURSE TITLE	CREDIT HOURS
FALL			FALL		
SPRING			SPRING		
SUMMER			SUMMER		