

Tri-County Technical College
Computer Technology Program
Technical Advanced Placement (TAP)

Competency Verification & Teacher Recommendation Form

IST 225 (Internet Communications)

SECTION I (To be completed by the student)

Please complete this section of the form and give it to your Business Education or Computer Technology teacher.

(PLEASE PRINT)

Your Name: _____ Phone: _____

Address: _____ SSN: _____

City: _____ State: _____ Zip: _____

High School: _____ Grade: _____

SECTION II (To be completed by the teacher)

I verify that this student has mastered the major course competencies listed below (signifying mastery of all sub competencies shown on the course syllabus dated July 2009 and provided/reviewed during the annual Business and Public Services Articulation Committee meeting), and therefore, I recommend this student to take the TAP examination.

Major Course Competencies

The student will be able to:

1. Navigate to specific Web sites and identify valid Internet addresses.
2. Utilize proper search criteria and identify appropriate locations for information retrieval.
3. Prepare, edit, send, receive, reply, save, print, and delete electronic mail messages and attached files.
4. Upload and download files using the Internet.
5. Create, edit, and implement a functional Web site.

Teacher Name (PLEASE PRINT): _____

Signature: _____ Date: _____

Names of high school course(s) in which this student gained the required competencies for possible TAP credit:

Date of course completion, or expected completion: _____

Comments (if applicable): _____

Please make a copy of this form for your records and mail the original to: Ms. Melinda Zeigler, Business and Public Services Division Secretary, Tri-County Technical College, P.O. Box 587, Pendleton, SC 29670.

AB: 4/2006