

# Tri-County Technical College

## Residency Application

This application is to be completed by students who are seeking to establish eligibility to pay the in-state rate on tuition and fees at Tri-County Technical College. Applications are due no later than the day before the first day of Session A classes for the term in which the student is attempting to qualify to pay the in-state rate on tuition and fees.

Determination of residency status will be made on the basis of the South Carolina Code of Laws and regulatory guidelines promulgated by the South Carolina Commission on Higher Education. For information contact Scott Harvey at 864-646-1556.

### Return completed packet and all required documentation to:

Scott Harvey  
Tri-County Technical College  
P.O. Box 587  
Pendleton, SC 29670

### Important Information Regarding Petitions

1. The petition deadline is the day before the first day of Session A classes for the term in which the student is attempting to qualify for in-state tuition. Applications submitted after this deadline will not be considered for in-state tuition for the term.
2. **Parent, spouse, guardian information must be completed regardless of financial independence (question #20) for all applicants under age 24 years or married.**
3. Failure to complete all applicable sections of the petition may result in a denial of in-state status.
4. Only one petition may be filed per semester.
5. No requests are accepted for retroactive changes.
6. No materials or documentation will be returned after the petition is submitted.
7. The review of the petition and an initial determination of the status may take as long as four (4) weeks.
8. In cases where affidavits are accepted, they must be dated, notarized, and contain information as specific as possible including dates, addresses, amounts, etc. Please check in advance.

### Residency Classification Checklist

Please be advised that your petition for in-state status will not be considered if photocopies of the following documents are not provided with your petition. This checklist is designed as an aid and is not a substitute for the requirements stated by the Residency Officer.

- Copy of lease, rental agreement, or closing documents.
- Most recently filed Federal and State Income Tax Returns. This is mandatory for all petitioners.
- If filing as independent, most recently filed Federal Income Tax Return for Parent, Spouse, or Guardian. Documentation of all sources of income of person on for whom in-state determination is to be based (i.e., usually includes W2 forms, 1099 forms, and most recent pay stub showing year to date income total).
- Driver's license for petitioner, required for all applications. If filing as a dependent of a South Carolina resident, please submit a copy of the person (parent, spouse, or guardian) on whom the in-state determination is based.
- Vehicle registration(s) of all vehicles owned by the person on whom the in-state determination is based.
- Statement from employer for whom in-state determination is based (full-time employees only). Statement must 1) verify full time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina; and 4) specify length of term of employment; if indefinite, state so. Statement must be on company letterhead, if the company does not have letterhead then statement must be notarized.
- Retired in South Carolina petitioner must provide documentation of retirement and receipt of retirement income at South Carolina address.
- Military petitioner must provide a copy of their current active duty orders. If claiming dependence, provide a copy of the current active duty orders for the person on whom the in-state determination is based.
- Petitioners who are not citizens of the United States must provide a copy of their Visa, Permanent Resident Card, or other applicable immigration document. If filing as dependent person and the person upon whom the in-state determination is based is not a citizen of the United States, the parent, spouse, or guardian must also provide a copy of his or her Visa, Permanent Resident Card, or other applicable immigration document.

# Tri-County Technical College Residency Application

Term I am requesting in-state status to begin \_\_\_\_\_

Have you applied for in-state tuition before  Yes  No If so, when \_\_\_\_\_ where \_\_\_\_\_

1 Applicant's Name \_\_\_\_\_  
last first middle

2 Social Security Number \_\_\_\_\_ Tri-County Student ID \_\_\_\_\_

3 Current Daytime Phone \_\_\_\_\_ Permanent Phone \_\_\_\_\_

4 Present Address \_\_\_\_\_  
street city state zip

5 Permanent Address \_\_\_\_\_  
street city state zip

6 Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

7 Marital Status \_\_\_\_\_ If married, Spouse's Name \_\_\_\_\_  
last first middle

8 Citizenship: (Check one)  
 US citizen  
 Permanent resident of US. Date permanent resident status granted \_\_\_\_\_  
 Other; give Visa type \_\_\_\_\_

9 Purpose of coming to South Carolina and becoming a legal resident \_\_\_\_\_

10 How long have you physically and continuously resided in South Carolina? From \_\_\_\_\_ To \_\_\_\_\_  
mo/yr mo/yr

11 Date you claim you became a legal resident of South Carolina \_\_\_\_\_

12 Addresses where you have physically resided for the past five years (include current address). If needed, include additional addresses on a separate sheet of paper.

\_\_\_\_\_ from (mo/yr) to (mo/yr)  
street city state zip

\_\_\_\_\_ from (mo/yr) to (mo/yr)  
street city state zip

13 List all schools attended in the past five years, and include dates of attendance. Give the most recent information first. If needed, include additional schools on a separate sheet of paper.

\_\_\_\_\_ from (mo/yr) to (mo/yr)  
school city state

\_\_\_\_\_ from (mo/yr) to (mo/yr)  
school city state

14 If in government or military service, do official records show you to be a resident of South Carolina for more than one-half of your enlistment?  Yes  No

15 Do you have a valid South Carolina driver's license?  Yes  No

Current date of issue of driver's license \_\_\_\_\_ Prior date of issue \_\_\_\_\_  
month/day/year month/day/year

16 Do you own a motor vehicle?  Yes  No If so, is it registered in South Carolina?  Yes  No

Current date of issue of registration \_\_\_\_\_ Prior date of issue \_\_\_\_\_  
month/day/year month/day/year

**If you are under 24 years of age, complete questions 17-19. Otherwise skip to question 20**

17 City and State where parents reside \_\_\_\_\_  
mother father

18 Are your parents divorced  Yes  No If yes, was any court order made assigning you to the custody of either parent  Mother  Father

19 What year did your parents last claim you as a dependent on their federal income tax return? \_\_\_\_\_

20 Are you financially independent? (An "Independent Person" is defined as one in his/her majority (18 years of age or older) or an emancipated minor, whose predominant source of income is his/her own earnings or income from employment, investments, or payments from trusts, grants, scholarships, commercial loans, or payments made in accordance with court order. An independent person must provide more than half of his or her support during the twelve months immediately prior to the date that classes begin for the semester for which resident status is requested. An independent person cannot be claimed as a dependent or exemption on the federal tax return of his or her parent, spouse, or guardian for the year in which resident status is requested.)  Yes  No

If you are financially independent, for how long? \_\_\_\_\_

**If you answered "Yes" to question 20, complete items 21-26. If you answered "No" to question 20, complete items 27-35. If married, spouse must complete items 27-35 and Declaration of Domicile.**

21 Employment for the past two years (If you have been unemployed the past two years, list your last employer.)

\_\_\_\_\_  
employer city/state/zip full/part-time from (mo/yr) to (mo/yr)

\_\_\_\_\_  
employer city/state/zip full/part-time from (mo/yr) to (mo/yr)

22 If you have been unemployed or part-time employed during the past 12 months, list the sources of the majority of your support for the past 12 months \_\_\_\_\_

23 Do you have a bank account in South Carolina?  Yes  No

If yes, how long have you had an account at any bank in South Carolina? \_\_\_\_\_

24 Do you own real property in South Carolina?  Yes  No If yes, give description of property and date of purchase \_\_\_\_\_

25 Did you file a Federal Income Tax Return as an independent person and/or a resident South Carolina Tax Return for the previous year?  Yes  No

26 Do you currently have any student loans from the State of South Carolina?  Yes  No

27 Name of person who will provide more than half of your support the 12 months prior to your enrollment and will claim (or have claimed) you as a dependent or exemption on his or her tax return the year of your enrollment, or name of person who has legal custody of you \_\_\_\_\_

last first middle

28 Citizenship of person in question 27:  US citizen  
 Permanent resident of US. Date permanent resident status granted \_\_\_\_\_  
(Check one)  Other; give Visa type \_\_\_\_\_

29 Addresses where person named in question #27 has physically resided for the past five years (include current address). If needed, include additional addresses on a separate sheet of paper.

street city state zip from (mo/yr) to (mo/yr)

street city state zip from (mo/yr) to (mo/yr)

30 Does the person in question #27 have a valid South Carolina driver's license?  Yes  No

Current date of issue of driver's license \_\_\_\_\_ Prior date of issue \_\_\_\_\_  
month/day/year month/day/year

31 Does the person in question #27 own a motor vehicle?  Yes  No If so, is it registered in South Carolina?  Yes  No

Current date of issue of registration \_\_\_\_\_ Prior date of issue \_\_\_\_\_  
month/day/year month/day/year

32 Employment for the past two years of person in question #27 (If you have been unemployed the past two years, list your last employer.)

employer city/state/zip full/part-time from (mo/yr) to (mo/yr)

employer city/state/zip full/part-time from (mo/yr) to (mo/yr)

33 If person in question #27 has been unemployed or part-time employed during the past 12 months, list the sources of the majority of his/her support for the past 12 months \_\_\_\_\_

34 Does the person in question #27 have a bank account in South Carolina?  Yes  No

If yes, how long have you had an account at any bank in South Carolina? \_\_\_\_\_

35 Does the person in question #27 own real property in South Carolina?  Yes  No If yes, give description of property and date of purchase \_\_\_\_\_

## Applicant Declaration of Domicile

Domicile denotes your true, fixed, and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

**Penalty:** Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five percent (25%) of the non-resident tuition and fees for one semester.

(1) I \_\_\_\_\_ declare under oath:

(a) My birth date is \_\_\_\_\_

(b) I established my domicile in South Carolina on \_\_\_\_\_

(c) I reside at \_\_\_\_\_

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

## Notarization Required

\_\_\_\_\_  
Signature of Student

State of South Carolina

County of \_\_\_\_\_

Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Public \_\_\_\_\_

Notary Seal

## Declaration of Domicile (To be completed by parent, spouse, or guardian if asserting domicile in South Carolina)

Domicile denotes your true, fixed, and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

**Penalty:** Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five percent (25%) of the non-resident tuition and fees for one semester.

(1) I \_\_\_\_\_ declare under oath:

(a) My birth date is \_\_\_\_\_

(b) I established my domicile in South Carolina on \_\_\_\_\_

(c) I reside at \_\_\_\_\_

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

### Notarization Required

\_\_\_\_\_  
Signature of Parent, Spouse, or Guardian

State of South Carolina

County of \_\_\_\_\_

Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Public \_\_\_\_\_

Notary Seal