

Science Dept. Lab Assistant

DEPARTMENT: Science

JOB TITLE: Science Dept. Lab Assistant

SUPERVISOR: Lindsey Burns, Lab Specialist II
Fulp Hall, FP-421A
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864-646-1527

DUTIES:

Gather equipment/materials for lab exercises. Promote safety in the laboratory by disposing of broken glassware safely in a broken-glass box, wipe up spills, notify supervisor if aware that equipment is not working properly. Perform regular laboratory maintenance by washing glassware by hand or with dishwasher. Autoclave materials as needed and refill student stations with supplies.

QUALIFICATIONS:

Ideal candidates for this job will be dependable and responsible, have the ability communicate effectively and work independently when necessary, effectively use Microsoft Office applications, and agree to adhere to confidentiality as required by FERPA.

SCHEDULE:

The schedule for this job is flexible during the hours of 8:00 a.m. through 5:00 p.m.

HOURS PER WEEK: 10 hours per week, dependent upon work load

PAY INFORMATION: \$11 per hour

Location: Pendleton Campus