

Spanish Club Work Study Student

DEPARTMENT: Spanish

JOB TITLE: Spanish Club Work-Study Student

SUPERVISOR: Maria Tumlin, Instructor
Easley Campus, EC-220
864-220-8018

DUTIES:

The Spanish club work-study student will help the club advisor/Spanish teacher to plan and coordinate cultural activities for bilingual students (Spanish-English). In addition, the work-study student will be able to offer Spanish tutoring sessions to help students from SPA 101-202 courses

QUALIFICATIONS:

Ideal candidates for this job will be dependable and responsible, have the ability communicate effectively and work independently when necessary, effectively use Microsoft Office applications, and agree to adhere to confidentiality as required by FERPA.

***Must have fluency in Spanish**

SCHEDULE:

The schedule for this job is flexible during the hours of 8:00 a.m. through 5:00 p.m.

HOURS PER WEEK: 3 hours per week, dependent upon work load

PAY INFORMATION: \$10 per hour

Location: Easley Campus