

 <p><b>TCTC</b> Tri-County Technical College Amendment #1 – Questions and Answers</p>	Solicitation Number	TCTC-23-Filter Service
	Date Issued	9/21/2023
	Procurement Officer	Matt Whitten
	Phone	(864) 646-1633
	E-Mail Address	mwhitten@tctc.edu

DESCRIPTION: **HVAC Filter Replacement Services for all Tri-County Technical College Campuses**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESS:

<b>MAILING ADDRESS:</b> TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE 7900 Highway 76 (parcel post); PO Box 587 (USPS) Pendleton SC 29670-8876	<b>PHYSICAL ADDRESS:</b> TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE – Ruby Hicks Suite 280 7900 Highway 76 Pendleton SC 29670-8876
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SUBMIT OFFER BY (Opening Date/Time): **10/5/2023 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **9/26/2023 10:00 AM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original**

<b>CONFERENCE TYPE: No Pre-Bid Conference Scheduled</b> <b>DATE &amp; TIME:</b> (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	<b>LOCATION:</b>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted at <a href="http://www.tctc.edu/purchasing">http://www.tctc.edu/purchasing</a> on or before <b>10/12/2023</b> . The award, this solicitation, and any amendments will also be posted on the website above.
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

<b>NAME OF OFFEROR</b>  (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
<b>AUTHORIZED SIGNATURE</b>  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	<b>DATE SIGNED</b>
<b>TITLE</b>  (business title of person signing above)	<b>STATE VENDOR NO.</b>  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )
<b>PRINTED NAME</b>  (printed name of person signing above)	<b>STATE OF INCORPORATION</b>  (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship       Partnership       Other \_\_\_\_\_  
 Corporate entity (not tax-exempt)       Corporation (tax-exempt)       Government entity (federal, state, or local)



## TCTC-23-Filter Service Amendment #1 – Questions and Answers

Posted 9/27/2023

1. The document describes (pasted below) performing the 3 service cycles during scheduled school breaks. Could you please provide the dates of those 3 breaks?

**“will occur during one of the three (3) scheduled service dates. Of specific importance to the college is the service provider’s ability to complete the seasonal maintenance activities required under the scope of work during the scheduled school breaks to minimize disruption to the ongoing operations of the college. The expected duration of time to provide the 3 seasonal maintenance activities cannot exceed nine (9) calendar days (comprising of 1 work week and 2 consecutive weekends) for all locations.”**

Answer: Service schedules are typically scheduled around our class breaks when student populations are low. December service cycle between Fall and Spring semesters, late March service cycle during Spring break, and a summer service cycle between Spring and Fall semesters. While generally the same timeframe, exact dates may change depending on the academic calendar.