



Tri-County Technical College

**Amendment #1 – Bid Deadline Extension and Questions and Answers**

Solicitation:	TCTC-23-PC Signage
Date Issued:	9/18/2023
Procurement Officer:	Matt Whitten
Phone:	864-646-1633
E-Mail Address:	mwhitten@tctc.edu
Mailing Address:	Tri-County Technical College Purchasing Office – RH280 7900 Highway 76 Pendleton SC 29670-8876

DESCRIPTION: **Contract with a firm to build and install architectural grade interior and exterior signage.**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
 TRI-COUNTY TECHNICAL COLLEGE  
 PURCHASING OFFICE  
 7900 Highway 76 (parcel post); PO Box 587 (USPS)  
 Pendleton SC 29670-8876

PHYSICAL ADDRESS:  
 TRI-COUNTY TECHNICAL COLLEGE  
 PURCHASING OFFICE – Ruby Hicks Suite 280  
 7900 Highway 76  
 Pendleton SC 29670-8876

SUBMIT OFFER BY (Opening Date/Time): **10/18/2023 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **9/27/2023 5:00 PM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **ONE (1) Original Hardcopy Each for the Technical & Price Proposal** marked "Original", **THREE (3) Technical Only Hardcopies** marked "Copy" and, **One (1) Redacted Technical Copy** (marked "redacted"), (See "Submitting Redacted Offers" provision Section IV., "Submitting Confidential Information" Section II.A.)

**Initial here if NO redacted copy is necessary \_\_\_\_\_**

CONFERENCE TYPE: **Pre-Bid Conference – Not Mandatory**  
 DATE & TIME: **9/25/2023 at 4:00 PM**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: **Tri-County Technical College  
 Pendleton Campus SSC-314 – 7900 Hwy 76  
 Pendleton, SC 29670**

AWARD & AMENDMENTS

Award will be posted on or before **11/03/2023**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.tctc.edu/purchasing>

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

- Sole Proprietorship       Partnership       Other \_\_\_\_\_
- Corporate entity (not tax-exempt)       Corporation (tax-exempt)       Government entity (federal, state, or local)

**PAGE TWO**

**(Return Page Two with Your Offer)**

<p><b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)</p>          	<p><b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p>          <hr/> <p>Area Code - Number - Extension                      Facsimile</p> <hr/> <p>E-mail Address _____</p>
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<p><b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)</p>          <p>____ Payment Address same as Home Office Address          ____ Payment Address same as Notice Address    <b>(check only one)</b></p>	<p><b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p>          <p>____ Order Address same as Home Office Address          ____ Order Address same as Notice Address    <b>(check only one)</b></p>
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**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p><b>DISCOUNT FOR PROMPT PAYMENT</b>                  (See "Discount for Prompt Payment" clause)</p>	<p>10 Calendar Days (%)</p>	<p>20 Calendar Days (%)</p>	<p>30 Calendar Days (%)</p>	<p>_____ Calendar Days (%)</p>
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**PREFERENCES - A NOTICE TO VENDORS: Preferences do not apply. See SC Consolidated Procurement Code Reference 11-35-1524**

  
  
  
  
  
  
  
  
  
  

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Preferences do not apply. See SC Consolidated Procurement Code Reference 11-35-1524**

  
  
  
  
  
  
  
  
  
  

\_\_\_\_ In-State Office Address same as Home Office Address    \_\_\_\_ In-State Office Address same as Notice Address    **(check only one)**

# TCTC-23-PC Signage Amendment #1 – Bid Deadline Extension and Questions and Answers Posted 10/05/2023

## Bid Deadline Extended Until 10/18/2023 @ 2:00PM EST.

The bid due date has been extended due to the delay in posting the answers to the questions (listed below) received prior to the deadline. Proposals are due no later than 2:00PM EST on 10/18/2023. The revised expected Award date will be on or around 11/03/2023.

## Questions and Answers

Is this a design, manufacturing, and installing project? Or just Manufacturing & Installation?

Project is expected to be turnkey to include design, manufacturing, and installation.

Are these Signs ADA Compliant and are they required to be?

Interior signage should be ADA compliant where possible.

How are they mounted to the wall?

Example from a previous order:

Directory Materials	
Backer:	1/16" Rowmark ADA Alternative Black 3-401
Spacers:	1/16" Rowmark ADA Alternative Black 3-401
Inserts:	1/16" Rowmark ADA Alternative Black 3-401 (Digitally Printed Text + Logo)
Face:	1/16" Rowmark ADA Alternative Grey 3-301

Are we responsible to fix Paint or Drywall?

No

Who is the Manufacturer of the existing signs?

They are all different.

### Cleveland Hall

1. Larger Directories- Are we replacing the entire Directories or is it just the inserts? As stated, four of the five are inserts only. The fifth is an entirely new directory that we expect to match the other directories.
2. Is there a specific design or Manufacturer that is preferred? No, but they all need to look similar.
3. What is the size needed for room 217? There is no room 217 for Cleveland Hall, and the sizes are listed on each page.

## Miller Hall

1. Is the wall directory needed with 10 inserts to be the same design as others? **The two in Miller Hall should match one another, and it would be ideal if they looked like the directories in Ruby Hicks and the Student Success Center.**

## Ruby Hicks Hall

1. Solicitation states remove and replace logo insert at bottom on multiple locations, does the existing logo come out of the directory separate? **Yes, it is a separate insert that can be removed without removing the other inserts.**

2. Is Room ID 250 to be mounted Above Digital screen on wall? **Yes**

## Mezzanine Level

1. Pedestal Sign- Are we supplying new pedestal signs? **Yes**

2. If so, how many? **1**

3. Free Standing sign- Solicitation states to remove logo on back panel. How is that piece mounted? **The logo on the panel is vinyl, so we suspect the logo can be peeled off and replaced without removing the panel.**

4. How is the Logo attached to the panel? Is it vinyl? **Yes, vinyl.**

## Plaza Level

1. States remove & replace with just TC Central is this new lettering to be installed with new logo or TC Central only? **New lettering only**

2. Are the Employee ID entrance Signs vinyl stick on window or a sign adhered to the window? **Acrylic sign adhered to window**

## Student Success Center

1. Is the Student Success center Hours a vinyl sticks on or Sign? **If you are referring to pages 45, 49, 56, 60 & 66, the hours are an insert, but the entire sign needs to be replaced because of the logo.**

2. Are we replacing the entire Ground Level Directory or inserts only? **Insert only as stated**

3. Is the Floor Directory Sign being Completely replaced or only the back panel? **The logo on the back panel is vinyl, so we suspect the logo can be peeled off and replaced without removing the back panel. (p.48)**

4. Is the Large Floor Directory Sign being completely replace or only Insert? **The logo on the back panel is vinyl, so we suspect the logo can be peeled off and replaced without removing the back panel. (p.48)**

### **Student Success Center 2nd floor**

1. Is the Large Floor Directory Sign being completely replace or only Insert? **The logo on the back panel is vinyl, so we suspect the logo can be peeled off and replaced without removing the back panel. (p.59)**
- 2.. At the INFORMATION desk is this Vinyl or PVC Lettering? **Vinyl**

### **Exterior Signage**

#### **Mechanic Street-**

1. What Type of Material is used for this Sign? ACM? Aluminum? **Aluminum**
2. What is the Length of the mounting poles required? **Not certain but probably between 4 and 8 feet.**

#### **LOT A Perimeter & Woodburn**

1. What Type of Material is used for this Sign? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

#### **Entrance to Lot A**

- 1.What Type of Material is used for this Sign? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

#### **Inside Lot A**

1. What Type of Material is used for this Sign? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

#### **Perimeter & Woodburn 46.5"x88"**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

#### **Industrial Business Development Center Parking 62"x33"**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

### **Industrial Business Development Center 48"x78"**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

### **Monument Signs**

1. What material are the replacement letters and logo to be? **Flat cut aluminum stud mount with spacers**
2. How many monument signs need new Lettering & Logo? **As stated, 2 monument signs, each one-sided**
3. What is the Size needed for the logo and lettering? **This depends on how much text we can fit on the sign itself. Closest estimate is 20 ft wide by 4 feet tall. The space for text is smaller.**

### **Student Parking Area C**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

### **Halbert Hall**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

### **Student Parking Area B**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**
- 3 How Far from the road is it being moved? **The sign needs to be replaced and put in a location closer to the road to be visible and useful.**

### **Remove & Replace 68"x64.5"**

1. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**
2. What material is used for post? **Aluminum**

### **Accessible Pathway**

1. What Size are these? **Not certain but best guess is 24 x 24 inches.**
2. Qty: 4? **As stated, yes, 4.**
3. What Type of Material is used for these Signs? ACM? Aluminum? **Aluminum**

4. What material is used for post? **Aluminum**

5. How are they mounted to the stone cap? **They're not – there is a bush there. They will be put into the ground like a yard sale sign.**

Please advise if this is purely for signage, as we see other trades in this project are those part of this work? **The intent of this solicitation is to have a turnkey solution to include all components required in the bid.**

Also provide us with the signage details and specifications, including material, size etc. **Aside from the material listed above, this was all in the attachment.**