**Tri-County Technical College**

**Invitation For Bid**

**Solicitation:** TCTC-17-Vending  
**Date Issued:** 08/23/2016  
**Procurement Officer:** Matt Whitten  
**Phone:** 864-646-1633  
**E-Mail Address:** mwhitten@tctc.edu  
**Mailing Address:** TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE
7900 Highway 76
Pendleton SC 29670-8876

---

**DESCRIPTION:** Vending Services

**USING GOVERNMENTAL UNIT:** Tri-County Technical College

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

---

**SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:**

**MAILING ADDRESS:**
TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE
7900 Highway 76
Pendleton SC 29670-8876

**PHYSICAL ADDRESS:**
TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE
7900 Highway 76
Pendleton SC 29670-8876

**SUBMIT OFFER BY (Opening Date/Time):** 9/22/2016 2:00 PM
(See "Deadline For Submission Of Offer" provision)

**QUESTIONS MUST BE RECEIVED BY:** 9/9/2016 2:00 PM
(See "Questions From Offerors" provision)

**NUMBER OF COPIES TO BE SUBMITTED:** 1

---

**CONFERENCE TYPE:** Not Applicable

**DATE & TIME:**
(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

**LOCATION:** Not Applicable

---

**AWARD & AMENDMENTS**

Award will be posted at http://www.tctc.edu/Content/About_TCTC/PurchasingSolicitation/Award_Postings.xml on or around 9/29/2016. The award, this solicitation, and any amendments will also be posted on the website above.

---

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.  
(See "Signing Your Offer" provision.)

---

**NAME OF OFFEROR**
(full legal name of business submitting the offer)

**AUTHORIZED SIGNATURE**
(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

**DATE SIGNED**

---

**TITLE**
/business title of person signing above/

**STATE VENDOR NO.**
(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

---

**PRINTED NAME**
printed name of person signing above

**STATE OF INCORPORATION**
(If you are a corporation, identify the state of incorporation.)

---

**OFFEROR'S TYPE OF ENTITY:**

(See "Signing Your Offer" provision.)

- ___ Sole Proprietorship  
- ___ Partnership  
- ___ Corporate entity (not tax-exempt)  
- ___ Corporation (tax-exempt)  
- ___ Government entity (federal, state, or local)

---

**COVER PAGE - PAPER ONLY (MAR. 2015)**
**PAGE TWO**

(Return Page Two with Your Offer)

<table>
<thead>
<tr>
<th>HOME OFFICE ADDRESS</th>
<th>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See &quot;Notice&quot; clause)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Address for offeror's home office / principal place of business)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Area Code - Number - Extension Facsimile</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAYMENT ADDRESS</th>
<th>ORDER ADDRESS (Address to which purchase orders will be sent) (See &quot;Purchase Orders and &quot;Contract Documents&quot; clauses)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Address to which payments will be sent.) (See &quot;Payment&quot; clause)</td>
<td></td>
</tr>
<tr>
<td>Payment Address same as Home Office Address</td>
<td>Order Address same as Home Office Address</td>
</tr>
<tr>
<td>Payment Address same as Notice Address</td>
<td>Order Address same as Notice Address (check only one)</td>
</tr>
</tbody>
</table>

**DISCOUNT FOR PROMPT PAYMENT** (See "Discount for Prompt Payment" clause)

<table>
<thead>
<tr>
<th>10 Calendar Days (%)</th>
<th>20 Calendar Days (%)</th>
<th>30 Calendar Days (%)</th>
<th>____Calendar Days (%)</th>
</tr>
</thead>
</table>

**PREFERENCES** – Preferences do not apply to this bid.

End of PAGE TWO
Questions and Answers for TCTC-17-Vending

Q:
What is the current commission rate being paid for the vending services?

A:
The current commission rate is 10%.