DESCRIPTION: Electronic Transcript

USING GOVERNMENTAL UNIT: TRI-COUNTY TECHNICAL COLLEGE

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): 8/11/2014 1:00 pm

QUESTIONS MUST BE RECEIVED BY: 8/01/2014 10:00 am

NUMBER OF COPIES TO BE SUBMITTED: One (1) original and three (3) Copies

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: Tri-County Technical College
PO Box 587
Pendleton, S.C. 29670

PHYSICAL ADDRESS: Tri-County Technical College
Ruby Hicks Building Room 114
7900 Highway 76
Pendleton, SC 29670

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitudation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
**HOME OFFICE ADDRESS** (Address for offeror's home office / principal place of business)

**NOTICE ADDRESS** (Address to which all procurement and contract related notices should be sent.)(See "Notice" clause)

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Area Code - Number - Extension Facsimile

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**PAYMENT ADDRESS** (Address to which payments will be sent.)
(See "Payment" clause)

**ORDER ADDRESS** (Address to which purchase orders will be sent)
(See "Purchase Orders and "Contract Documents" clauses)

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Payment Address same as Home Office Address Payment Address same as Notice Address (check only one)

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**ACKNOWLEDGMENT OF AMENDMENTS**
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

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**DISCOUNT FOR PROMPT PAYMENT**
(See "Discount for Prompt Payment" clause)

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10 Calendar Days (%) 20 Calendar Days (%) 30 Calendar Days (%) (check only one)

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**PREFERENCES (Please note, preferences do not apply to this procurement)** - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER Qualifies FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]**

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

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In-State Office Address same as Home Office Address (check only one)

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**End of PAGE TWO (SEP 2009)**
1. What version of Banner is TCTC currently utilizing? Answer: General 8.6.1 and Student 8.6.3
3. What population of former students has access to the TCTC portal? Answer: None
4. For records that do not exist in Banner, how/where are they stored? Answer: In ImageNow
5. Does TCTC use any custom process related to transcript production (e.g. eVisions formatting or customization to SHRTRTC, etc)? Answer: Yes, Softdocs
6. How many transcripts does TCTC produce annually? Answer: Approximately 7000
7. Our Company maintains a proprietary integration path with Banner and would implement a code packed utilizing SFTP to receive transcript files from TCTC. Would TCTC accept a bid proposing this type of solution? Answer: Yes, as long as it meets the security standards of the college.
8. TCTC references no use of an API. Our product supports multiple integration paths, would TCTC also review a proposed solution using the Ellucian API? Answer: Yes, as long as any data transmissions are secure.
9. Has TCTC performed customizations to Banner that would prevent use of the Ellucian eTranscript API? Answer: No
10. Section IV number 5, Item D, referencing supporting single sign on with the Luminis Platform or Blackboard. What is the primary portal students will be requesting transcripts in? Will SSO need to be established within multiple portals? Answer: SSO from Luminis 4.1 is required.