DESCRIPTION: Campus Security Services

USING GOVERNMENTAL UNIT: Tri-County Technical College

The Term "Offer" Means Your "Bid" or "Proposal". Unless submitted on-line, your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT OFFER BY (Opening Date/Time): 8/02/2013 1:00 PM (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: 7/26/2013 3:00 pm (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) original (hard copy), one (1) copy (hard copy) clearly marked "COPY". If you are submitting confidential information, one (1) redacted copy on disc or thumb drive (see SUBMITTING CONFIDENTIAL INFORMATION – Sec. II A and SUBMITTING REDEACTED OFFERS – Sect. 4.)

CONFERENCE TYPE: Pre-Bid and Site Visit of the Pendleton Campus

DATE & TIME: 7/25/2013 1:00 PM

LOCATION: Tri-County Technical College
7900 Highway 76
Ruby Hicks Library and Admin Bldg, Rm 248
Pendleton, SC 29670

AWARD & AMENDMENTS

Award will be posted on 8/12/2013. The award, this solicitation, any amendments, and any related notices will be posted at the following web address:
http://www.tctc.edu/Content/About_TCTC/PurchasingSolicitation/Award_Postings.xml

Unless submitted on-line, you must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

___ Sole Proprietorship ___ Partnership ___ Other

___ Corporate entity (not tax-exempt) ___ Corporation (tax-exempt) ___ Government entity (federal, state, or local)

(See "Signing Your Offer" provision.)

COVER PAGE (NOV. 2007)
HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)  

NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)  

<table>
<thead>
<tr>
<th>Area Code</th>
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<tbody>
<tr>
<td>Number</td>
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<tr>
<td>Extension</td>
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<td>Facsimile</td>
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<table>
<thead>
<tr>
<th>E-mail Address</th>
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PAYMENT ADDRESS (Address to which payments will be sent.)  
(See "Payment" clause)  

ORDER ADDRESS (Address to which purchase orders will be sent)  
(See "Purchase Orders and "Contract Documents" clauses)  

<table>
<thead>
<tr>
<th>Payment Address same as Home Office Address</th>
<th>(check only one)</th>
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<table>
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<tr>
<th>Order Address same as Home Office Address</th>
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ACKNOWLEDGMENT OF AMENDMENTS  
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)  

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amendment Issue Date</th>
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<th>Amendment Issue Date</th>
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DISCOUNT FOR PROMPT PAYMENT  
(See "Discount for Prompt Payment" clause)  

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<thead>
<tr>
<th>10 Calendar Days (%)</th>
<th>20 Calendar Days (%)</th>
<th>30 Calendar Days (%)</th>
<th>___ Calendar Days (%)</th>
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)] Preferences do not apply  

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)). Preferences do not apply  

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<tr>
<th>In-State Office Address same as Home Office Address</th>
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<table>
<thead>
<tr>
<th>In-State Office Address same as Notice Address</th>
<th>(check only one)</th>
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End of PAGE TWO
Questions and Answers

1. What is Tri-County Technical College’s crime history?
   Here is the link to our latest Campus Safety report:

2. Are there any known issues? No

3. What is your law enforcement staffing during the day? At night? Tri-County has our own staff during the day and use outside security services to supplement our staff, when needed. On the Pendleton main campus, we use our own security staff and supplement with Security services, as necessary. We use outside Security Services for our third shift on the Main Campus and this person works alone without College Campus Safety staff. At our Anderson, Easley and Industrial Technology Campus in Pendleton, we use outside security services for first and second shift and we don’t have third shift coverage at those campuses, they work alone with no College Campus Safety staff.

4. Is there anything that could be done better than it is currently being done? We have no problems at this time, but security officers need to have a good relationship with students and staff, must be friendly and courteous.

5. Do you use vehicles or foot patrol? On the Pendleton Main Campus, we use both. At Anderson, Easley and ITC Campuses, it is only foot patrol. We are adding another building to our Anderson Campus, so that may become some of both. All vehicles are owned by Tri-County Tech and officers must be insured.

6. Do you use security cameras? Yes, all of our campuses have security cameras in place.

7. Are your officers armed? We have never had armed officers before. We will be hiring a new Campus Safety Director who will be tasked with researching this issue and will recommend whether or not to arm officers. At this time, no handcuffs or firearms are used and bidders should price their services accordingly. If we decide to arm our officers, we will negotiate any additional pricing with the awarded contractor at that time.

8. Do you use Tri-County Tech’s incident reports or the security company’s? We use Tri-County Tech forms.