

**PLEASE CAREFULLY REVIEW THE FOLLOWING DRUG SCREEN POLICY AND PROCEDURE:**

**An email is sent out to ALL Health Education major students explaining the policy and procedure of drug screening at the beginning of each term. Any student who is required to participate in the current drug screening will be notified by a second email of the date and time of their scheduled drug screen. Students should check eTC email daily once term begins.**

Yearly drug screens will be conducted on all new and current Health Education students before entering the clinical portion of the program. The cost for each student is \$35.00. This charge is attached to the student's tuition; no receipt is required. Students should be prepared to present photo identification at the time of screening. A 10-panel rapid drug screen (urinalysis) will be utilized. This test screens for: Cocaine/Benzocgonine, Methamphetamine, Opiates/Morphine, Phencyclidine, and Marijuana.

**PROCEDURE FOR TESTING**

Drug screening dates WILL NOT BE ANNOUNCED at the beginning of the term. Work schedules WILL NOT BE AN ACCEPTABLE EXCUSE for this 1 time event. Any student that leaves during the drug screening without giving an adequate specimen will be considered as avoidance (see below). Any extenuating circumstances that might interfere with the drug screening must be presented to the Dean **In Writing** via email ([llewis@tctc.edu](mailto:llewis@tctc.edu)) prior to the scheduled drug screening. Any student not present for the initial drug screening will not be allowed to attend clinical and will be required to meet with the Health Education Division Dean within 24 hours of missed screening or may be administratively withdrawn from all Health Education clinical courses. It is the Division Dean's discretion to determine if student will be allowed a second opportunity to drug screen within 24 hours of the original screening. There will be an additional \$10.00 late fee payable to the Business Office at TCTC for this screening. If the student does not comply with the second drug screening attempt, this lack of action will constitute avoidance. Avoidance will result in administrative withdrawal from the program. Any student out of the program for greater than two (2) terms, or any transfer or readmitted student, will be drug screened prior to entering the clinical program of study.

**STUDENTS WILL BE NOTIFIED BY A SECOND EMAIL OF THEIR DATE AND TIME OF THE DRUG SCREEN. PLEASE CHECK YOUR EMAIL DAILY!**

**The Health Education Division does not assume responsibility for the delivery of TCTC e-mails that are forwarded to personal e-mail accounts.**