DESCRIPTION: Janitorial Services – Interim Contract Solution

USING GOVERNMENTAL UNIT: Tri-County Technical College

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

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<tr>
<th>MAILING ADDRESS</th>
<th>PHYSICAL ADDRESS</th>
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<tr>
<td>TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE PO Box 587 Pendleton SC 29670-8876</td>
<td>TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE 7900 Highway 76 Pendleton SC 29670-8876</td>
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SUBMIT OFFER BY (Opening Date/Time): 10/20/2016 2:00 PM (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: 10/17/2016 10:00 AM (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original in Hardcopy and One Copy (Marked Copy). Also, One Redacted Copy

CONFERENCE TYPE: Not Applicable

DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: Not Applicable

AWARD & AMENDMENTS

Award will be posted at http://www.tctc.edu/Content/About_TCTC/PurchasingSolicitation/Award_Postings.xml on or around 10/21/2016. The award, this solicitation, and any amendments will also be posted on the website above.

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR’S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

___ Sole Proprietorship
___ Corporate entity (not tax-exempt)
___ Partnership
___ Corporation (tax-exempt)
___ Other_____________________________
___ Government entity (federal, state, or local)
## HOME OFFICE ADDRESS
(Address for offeror’s home office / principal place of business)

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<tr>
<th>Area Code</th>
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## NOTICE ADDRESS
(Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

## PAYMENT ADDRESS
(Address to which payments will be sent.) (See "Payment" clause)

- Payment Address same as Home Office Address
- Payment Address same as Notice Address (check only one)

## ORDER ADDRESS
(Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)

- Order Address same as Home Office Address
- Order Address same as Notice Address (check only one)

## ACKNOWLEDGMENT OF AMENDMENTS
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

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## DISCOUNT FOR PROMPT PAYMENT
(See "Discount for Prompt Payment" clause)

- 10 Calendar Days (%)
- 20 Calendar Days (%)
- 30 Calendar Days (%)
- Calendar Days (%)

## PREFERENCES
- Preferences do not apply to this bid.
Questions and Answers

1. Please identify the current or previous contractor/vendor providing janitorial services at TCTC facilities. The Budd Group is currently providing our janitorial services.

2. What is the current or previous pricing (per building or lot) being charged/billed for these services? Under the current contract, the total annual cost is $490,803.60.

3. Who ended the current or previous contract agreement – the contractor/vendor or the college and why? Was the reasoning due to performance issues or a budgetary/financial matter? Neither party ended the contract, the contract expired and there are no renewals remaining, so the College is required to issue a solicitation. There are no performance or financial reasons to terminate the contract. TCTC is currently working on a new multi-year solicitation which has not been completed because we are developing a recycling program and want to include that. Solicitation TCTC-17-JanitorialInterim is only intended to cover a few months until the longer term solicitation is finalized and the contract is awarded. Potential offerors need to be aware that for this interim contract, they must be able to have all staff and equipment on-site within 48 hours of award and that the contract is only intended to last 5 months and will go no longer than 12 months. The longer term contract will have a longer transition period, so interested offerors who cannot be on-site and fully operational within 48 hours are encouraged to watch for that solicitation to be posted in the next few months.

4. Is it the intent/desire of the college to extend/renew the resulting business relationship with the chosen contractor/vendor at the end of the interim contract or to initiate a competitive bid process for a longer term agreement? Please see answer to #3, the College intends for this to be an interim contract lasting 5 months, but no longer than 12 and a multi-year solicitation will be issued in the next few months.

5. Will the college release/announce all bids and bidders to interested parties following the bid due date/time, upon request? Yes.

6. What is the contract past or last dollar amount? Please see answer to #2.

7. Has company been replaced? Please see answer to #3.

8. On the redacted copy, no prices or names? Correct.

9. Are there any pre-bid date/time/location and is it mandatory? There is no pre-bid conference for this solicitation.

10. Do you have a contractor you’re working with and their price? Please see answers to #1 and #2.