

 Request for Written Quotes – Amendment #1	Solicitation Number	TCTC-19-Signage
	Date Issued	11/20/18
	Procurement Officer	Kristal Doherty
	Phone	(864) 646-1795
	E-Mail Address	kdoherty@tctc.edu

DESCRIPTION: **Exterior Signs for Buildings on Tri-County Technical College Pendleton Campus**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT YOUR WRITTEN QUOTE TO EITHER OF THE FOLLOWING ADDRESSES OR EMAIL TO kdoherty@tctc.edu :

MAILING ADDRESS: TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE PO Box 587 Pendleton SC 29670-8876	PHYSICAL ADDRESS: TRI-COUNTY TECHNICAL COLLEGE Anderson Hall Room 250 7900 Highway 76 Pendleton SC 29670-8876
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SUBMIT OFFER BY (Opening Date/Time): **11/27/2018 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **11/20/2018 10:00 AM** (See "Questions From Offerors" provision)

See "Submitting Your Offer" provision

CONFERENCE TYPE: N/A DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION:
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AWARD & AMENDMENTS	Award notification will be posted at http://www.tctc.edu/purchasing on or before 11/30/18 . The award, this solicitation, and any amendments will be posted at the same web address.
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You must submit a signed copy of this form with Your Offer. By signing, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)	(See "Signing Your Offer" provision.)
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)	

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension Facsimile _____ E- mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

_____ In-State Office Address same as Home Office Address
 _____ In-State Office Address same as Notice Address (check only one)

Below are all questions received and their answers. Offerors are reminded to acknowledge this amendment in the appropriate box on Page 2 to be submitted with your response.

1. Where will these signs be mounted on the buildings? How high? Can you send a picture so we can see the conditions? (Trying to determine if we need a bucket truck, scissor lift, ladder etc)
Mounting heights will be 12'-15' for the Parker Auditorium and 25'-50' for the Student Success Center and Ruby Hicks Buildings. An attachment has been posted on the website with pictures of all three buildings.
2. Will the signage be installed on brick, cement, stucco etc?
Brick for the Student Success Center and Metal panels for Parker Auditorium and Ruby Hicks.
3. What thickness aluminum are you looking for?
1/2"
4. Would you like waterjet cut solid aluminum, or hollow fabricated letters?
Water-jet cut solid aluminum.
5. What is the thickness of the letters?
The letters should be 1/2 inch thick.
6. How high up is installation on each building?
Each of these has varying heights depending on which side of the building the lettering is being installed. Bidders should plan on the following:
 - **Student Success Center 25 - 50 feet**
 - **Ruby Hicks Hall 25 - 50 feet**
 - **Parker Auditorium 12 - 15 feet**
7. Are letters lit?
No, the letters are not lit.
8. Are letters stand off Mounted from wall or flush Mounted to wall?
The letters are mounted stand-off from the wall.
9. Do you need existing building lettering removed? If so are the existing letters stud mounted into the façade and would we be responsible for patching holes that the new lettering doesn't cover.
No, there are no existing letters in any of these locations.
10. Your bid specifications only state the lettering needs to be fabricated from aluminum. Do you want 1/8" aluminum, 1/4" aluminum, or non – lighted channel lettering? Obviously, all three solutions have a different cost impact.
We would like 1/2" aluminum.
11. Are all three buildings accessible to install using a crane truck?
The mounting heights from the ground for each building area as follows. The heights vary depending on the side of the building you are on. Because we are bidding two sides the bidder should plan on the highest length.
 - **Student Success Center 25 - 50 feet**
 - **Ruby Hicks Hall 25 - 50 feet**
 - **Parker Auditorium 12 - 15 feet**
12. Can you confirm the buildings exact lettering is as listed in the bid? I know Ruby Hicks Hall currently has a longer building name.
Yes, the building names are as listed in the Scope of Work/Specifications Section of the solicitation document. The lettering will be all capital letters.