

**SE-610**  
**INVITATION FOR PROFESSIONAL SERVICES**  
**INDEFINITE DELIVERY CONTRACT**

AGENCY/OWNER: Tri-County Technical College  
 PROJECT NAME: IDC Mechanical Engineering Design Services  
 PROJECT NUMBER: H59-D940-JM  
 PROJECT LOCATION: Tri-County Technical College locations in Anderson, Pickens and Oconee Counties  
 DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Mechanical Engineering Design Services  
 RESUME DEADLINE DATE: 2/5/2019  
 ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build  N/A

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DEADLINE TIME: 2/5/2019 NUMBER OF COPIES: 5

RESUME DELIVERY ADDRESSES: 5:00 PM

HAND-DELIVERY:	MAIL SERVICE:
Attn: Kristal Doherty	Attn: Kristal Doherty
Ruby Hicks room 280, 7900 Hwy 76	PO Box 587
Pendleton, SC 29670	Pendleton, SC 29670

**CONTRACT INFORMATION**

- |   |                                   |
|---|-----------------------------------|
| 1. The contract period of the awarded Indefinite Delivery Contract (IDC):           | <u>2 years from date of award</u> |
| 2. Maximum expenditures over the period of the awarded IDC:                         | <u>\$ 500,000</u>                 |
| 3. Maximum single project expenditure that will be allowed under the awarded IDC:   | <u>\$ 200,000</u>                 |
| 4. Maximum number of IDC's Agency may award under this solicitation:                | <u>5</u>                          |
| 5. Terms and Conditions of the IDC may be viewed at: <u>www.tctc.edu/purchasing</u> |                                   |

AGENCY PROJECT COORDINATOR: Kristal Doherty  
 EMAIL: kdoherty@tctc.edu TELEPHONE: 864-646-1795

**• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
  4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.
- PUBLIC NOTICES:** All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDC; and SE-619, Notification of Selection for Contract Negotiation-IDC) shall be posted at the following location: www.tctc.edu/purchasing
- LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
- To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
- All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mimo.sc.gov](mailto:protest-ose@mimo.sc.gov)

APPROVED BY:  DATE: 1/16/19  
 (OSE Project Manager)

**INSTRUCTIONS TO THE AGENCY:**

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.