

**MEDICAL ASSISTING
CURRICULUM GUIDE**

This information is intended as a guide only and does not supersede the College catalog. It is the responsibility of the student to manage this information.

Name: _____ ID: T _____ Date: _____

| PREREQUISITES—Completion required for clinical eligibility. | | | | |
|--|--------------------------------|-------------------|--------------------------|---|
| Comprehensive Study Prerequisite | Required Score(s) | Your Score | Recommendation(s) | Comments (Grade of “C” or higher) |
| Comprehensive English | Appropriate scores for ENG 155 | | | CENG prerequisite: ENG 032, |
| Comprehensive Reading | Appropriate scores for ENG 155 | | | CRDG prerequisite: RDG 100 |
| Comprehensive Algebra | Appropriate scores for MAT 155 | | | CMAT prerequisite: MAT 032 (grade of “A”) |
| | | | | |
| | | | | |

GPA – minimum 2.0 required: Current GPA: _____

| GENERAL EDUCATION COURSES: Higher level courses strongly recommended if placement scores permit | | | | |
|--|---|-----------------------|--------------|---|
| Course Title | TCTC Course Number | Date Completed | Grade | Comments |
| Basic Anatomy and Physiology | BIO 112 | | | Substitution: BIO 210 (Pre-req: BIO 101) |
| Communications I OR English Composition I and Public Speaking | ENG 155 OR ENG 101 and SPC 205 | | | Substitution: ENG 103 SPC 200 or 209 |
| Contemporary Mathematics | MAT 155 OR MAT 120 | | | Substitution: MAT 101, 102, 109, 110, or 103 |
| Human Relations OR General Psychology | PSY 103 OR PSY 201 | | | Substitution: PSY 120 |
| MAJOR COURSES—Clinical portion of program | | | | |
| Medical Terminology | AHS 102 | | | Face-To-Face course strongly recommended |
| Medical Ethics & Law | AHS 105 | | | |
| Medical Assisting Introduction | MED 103 | | | |
| Med Assisting Administrative Procedures | MED 104 | | | |
| Medical Office Management | MED 107 | | | |
| Medical Assisting Clinical Procedures | MED 114 | | | |
| Medical Office Lab Procedures I | MED 115 | | | |
| Medical Office Lab Procedures II | MED 116 | | | |
| Clinical Practice | MED 156 | | | |
| Pharmacology for the Medical Assistant | MED 118 | | | |

**MEDICAL ASSISTING
CURRICULUM PLAN**

higher level courses on front strongly recommended if placement scores permit. See front for course substitutions

| | | C | L | Credit Hours |
|----------------------|-------------------------------------|----------|----------|---------------------|
| FALL SEMESTER | | | | |
| BIO 112 | General Anatomy and Physiology* | 3 | 3 | 4 |
| MAT 155 | Contemporary Mathematics* | 3 | 0 | 3 |
| MED 103 | Medical Assisting Introduction | 2 | 3 | 3 |
| MED 107 | Medical Office Management | 4 | 0 | 4 |
| MED 118 | Pharmacology for Medical Assistants | 3 | 3 | <u>4</u> |
| | | | | 18 |

| | | | | |
|------------------------|---------------------------------------|---|---|-----------|
| SPRING SEMESTER | | | | |
| AHS 102 | Medical Terminology | 3 | 0 | 3 |
| AHS 105 | Medical Ethics and Law | 2 | 0 | 2 |
| MED 104 | Medical Assisting Admin Procedures | 3 | 3 | 4 |
| MED 114 | Medical Assisting Clinical Procedures | 3 | 3 | 4 |
| MED 115 | Medical Office Lab Procedures I | 3 | 3 | <u>4</u> |
| | | | | 17 |

| | | | | |
|--------------------|----------------------------------|---|---|-----------|
| SUMMER TERM | | | | |
| MED 116 | Medical Office Lab Procedures II | 3 | 3 | 4 |
| MED 156 | Clinical Practice | 2 | 9 | 6 |
| PSY 103 | Human Relations* | 3 | 0 | 3 |
| ENG 155 | Communications I | 3 | 0 | <u>3</u> |
| | | | | 16 |

Total Program Hours: 51

C – class hours per week

L – lab hours per week

TENTATIVE COURSE PLAN

| TERM | COURSE TITLE | CREDIT HOURS | TERM | COURSE TITLE | CREDIT HOURS |
|---------------|---------------------|---------------------|---------------------------------|---------------------|---------------------|
| FALL | | | FALL (PROGRAM ENTRY) | | |
| | | | | | |
| | | | | | |
| | | | | | |
| SPRING | | | SPRING | | |
| | | | | | |
| | | | | | |
| | | | | | |
| SUMMER | | | SUMMER | | |
| | | | | | |
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