



Request for Proposals Amendment 1

Solicitation Number
Date Issued
Procurement Officer
Phone
E-Mail Address

TCTC-19-Decals
12/11/2019
Matt Whitten
(864) 646-1633
mwhitten@tctc.edu

DESCRIPTION: Contract with third-party vendor to provide Parking Decal and Citation management that includes all equipment, maintenance, software license, and related services

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Tri-County Technical College
Attn: Purchasing Dept.
PO Box 587
Pendleton, SC 29670

PHYSICAL ADDRESS:

Tri-County Technical College
Attn: Purchasing Department
7900 Hwy 76, Ruby Hicks Hall, Suite 280
Pendleton, SC 29670

SUBMIT OFFER BY (Opening Date/Time): 1/09/2020 2:00 PM (See "Deadline For Submission Of Offer")

QUESTIONS MUST BE RECEIVED BY: 12/19/2019 2:00 PM (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original, marked "ORIGINAL" and four (4) copies

CONFERENCE TYPE: N/A

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: N/A

AWARD & AMENDMENTS

Award will be posted on **2/4/2020**. The award, this solicitation, any amendments, and any related notices will be posted at: www.tctc.edu/purchasing

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO. (if applicable)

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

Sole Proprietorship Partnership Other _____

Corporate entity (not tax-exempt) Corporation (tax-exempt) Government entity (federal, state, or local)

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

	Area Code - Number - Extension Facsimile

	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address	_____ Order Address same as Home Office Address
_____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
--	----------------------	----------------------	----------------------	-------------------------

PREFERENCES – Do not apply to this RFP	
--	--

PREFERENCES – Do not apply to this RFP	
--	--

Request for Proposal: TCTC-19-Decals Amendment #1 – Questions and Answers

1. Can you please provide the number of enforcement devices (handhelds) to be used at one time (concurrently)? We need to know how many physical devices we will need to include as part of the offer.

ANSWER: The solution must support at least 15 officers concurrently.

2. Can you please provide me the number of back office (parking officials) that will be logged into the database at the same time (concurrently)?

ANSWER: The solution must support at least 15 officers concurrently.

3. Will the College require the offeror to obtain registered owner information for the plates that citations are issued to? If so, does the College have an ORI or S-ORI that would be provided to the offeror to submit registered owner lookups through NLETs on behalf of the College?

ANSWER: Car registration information including license plate information should be obtained by an individual during the Car decal requisition process. If a car does not have a college car decal and is issued a citation, the officer should have the capability of entering the license plate information through the mobile citation issuance system for further investigation.

4. Will the College require the offeror to place DMV registration holds/stops/releases for the plates that citations are issued to?

ANSWER: No.

5. Will the College require the offeror to mail notices to registered owners for unpaid citations?

ANSWER: E-mail only.