Admissions

APPLICATION

Complete an application for admission, available at www.tctc.edu/apply.

- If you need a paper application, contact admissions at 864-646-1550 or info@tctc.edu.

Submit a nonrefundable application fee.

- By Mail by sending checks to TCTC, Attention: Business Office, P.O. Box 587, Pendleton, SC, 29670.
- In Person at the Pendleton Campus Cashier’s Office in Ruby Hicks or the front desks at the Anderson, Easley, or Oconee campuses. Check or cash only for all in-person payments.

ASSESSMENT

Provide satisfactory placement test scores (Assessment writing, reading and math taken within the past three years) or college transcripts showing an earned “C” or better in math and English coursework.

- Practice questions and additional information are available at tctc.edu under Admissions and Placement Testing.
- Walk-in testing is available (bring a photo ID).
  - Pendleton Campus
    - Ruby Hicks: Mon-Thur, 8 am-5 pm, Fridays, 8 am-Noon
  - Anderson Campus
    - Fridays, 8 am-Noon
  - Easley Campus
    - Tuesdays, 2-5 pm
  - Oconee Campus
    - By appointment
- If you need special accommodations for testing, contact our disability services office at 864-646-1564.

TRANSCRIPTS

Submit a final, official high school transcript from an accredited or approved institution or official high school equivalency score report.

- Graduating high school seniors will be admitted pending receipt of final, official high school transcript but must submit the final, official transcript prior to the deadline posted on the enrollment calendar.
- If a student indicates on the admissions application that no high school diploma or approved equivalency was received, the student will be coded with the No High School Diploma or approved equivalency (NH) admission type and will be admitted only into a certificate program.

Submit final, official college transcripts for all previously attended colleges or universities.

- Transcripts for all prior college coursework must be received and evaluated for all institution types, regardless of dates of attendance or level of success at the previous institution.
- Official, college transcripts showing completion of a college associate’s or higher degree from an accredited college or university may be submitted in lieu of an official high school transcript.
- Returning students who have not attended within the past year must submit an application and meet the current admissions requirements.
- To send official transcripts electronically, please e-mail to transcript@tctc.edu. To send via the US Postal Service, mail to Tri-County Technical College, PO Box 587, Pendleton SC 29670.

Finances

FINANCIAL AID

Apply for financial aid.

- Start at fafsa.gov. Use TCTC code 004926.
- Submit all financial aid requirements by the priority date noted on the enrollment calendar to ensure your award is processed in time to pay for classes.

PAYMENTS

Pay tuition by the due date. TCTC does not mail paper bills. You may review your bill and pay your bill through your eTC account. Not paying on time will result in the loss of your schedule. Other options for tuition payment include:

- Online through eTC portal accounts using checks, credit cards, or debit cards.
- In Person at the Pendleton Campus Cashier’s Office in Ruby Hicks or the front desks at the Anderson, Easley, or Oconee campuses. Payments made with credit/debit cards must be paid online.
- By Mail by sending checks to TCTC, Attention: Business Office, P.O. Box 587, Pendleton, SC, 29670.
- Through an interest-free monthly payment plan that drafts payments directly from a bank account or credit card. Information is available on eTC or by calling Business Office at 864-616-1802.
Enrollment Process

ETC PORTAL
Log in often to eTC, your portal for important personalized information.
- Initial login information is included in your acceptance packet.
- Details regarding financial aid, course planning, registration and more is communicated through eTC.
- eTC also provides access to your college e-mail, which is Tri-County’s official and primary means of communication with students.

ORIENTATION, ADVISING, REGISTRATION
Register for Orientation, which will include Advising and Registration.
- Orientation is mandatory at Tri-County, but you can select the option that’s best for you: group or individual.
- For Group Orientation, go to tctc.edu/orientation to register for your preferred date, time, and campus session. Be sure to bring your photo ID to orientation. Spaces are limited, so sign up now!
- For Individual Orientation, go to the eTC Get Connected tab and click on Starfish. On the Starfish home page, look for the name of your Student Success Coach on the left side and click “See available appointments.” Find the bolded dates and click on a convenient time. Select the meeting reason and submit.
- For orientation assistance, call Recruitment, Admissions, and Orientation at 864-646-1550.

STUDENT ID
Obtain your TCTC student ID.
- Tri-County Technical College student identification cards are mandatory and are required to access the following services: checking out books in the library, using the computer labs, accessing specific buildings and using financial aid in the Campus Store.
- Student IDs are valid for one academic year and are available to all students.
- Student IDs are available through the Welcome Center on the Pendleton Campus. IDs are also made at the front desks of our community campuses. Call for details and times.
  Anderson: 864-260-6700
  Easley: 864-220-8888
  Oconee: 864-613-1900

PARKING
Parking decals are mandatory.
- To obtain a parking decal, pay the $30 parking fee either online at the Business Office, or in the Campus Store located in the SSC on the Pendleton Campus. Students attending community campuses locations should obtain decals from the Campus Police Office at their respective location.
- The Campus Police Office cannot accept money for parking decals. To obtain a parking decal, present your receipt along with a valid driver’s license (or TCTC ID), a copy of the vehicle registration, and a printed copy of your class schedule.
- The parking decal is to be displayed according to the directions provided by the Campus Police Office. Parking decals expire at the end of the Summer term.
- Handicap parking spaces are provided for vehicles that have a state permanent or temporary license plate or hang tag issued by the Department of Motor Vehicles.
- Temporary handicap parking permits can be issued by Campus Police for a time period of up to 30 days. You must provide a physician statement that states special parking is needed.

TEXTBOOKS
Order textbooks by:
- visiting the Campus Store in person on the Pendleton Campus
- ordering online at Bookstore.tctc.edu for purchase or rent (selected titles) and receive them via in-store pickup, Community Campus pickup, or home delivery.

ATTEND
Attend and Get Involved!