

 Amendment #1 – Additional requirement and Q&A	Solicitation Number	TCTC-20-Elevator Service
	Date Issued	11/5/2020
	Procurement Officer	Amanda Massey
	Phone	(864) 646-2080
	E-Mail Address	Amassey7@tctc.edu

DESCRIPTION: **Elevator Maintenance Services for Tri-County Technical College Campuses**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE PO Box 587 Pendleton SC 29670-8876	PHYSICAL ADDRESS: TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE – RH 280 7900 Highway 76 Pendleton SC 29670-8876
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SUBMIT OFFER BY (Opening Date/Time): **11/30/2020 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **11/18/2020 10:00 AM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original in Hardcopy and One Copy (Marked Copy).**

CONFERENCE TYPE: Pre-Bid Conference – Not Mandatory DATE & TIME: 11/16/2020 at 10:00 AM Site visit of Pendleton Campus will immediately follow then Anderson site visit at 11:30, Easley site visit at 1:30. (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Tri-County Technical College Physical Plant: Conference Room 101 Pendleton, SC 29670
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AWARD & AMENDMENTS	Award notification will be posted at the Physical Address stated above. The award, this solicitation, and any amendments will be posted at the following web address: https://www.tctc.edu/about-us/accountability/purchasing/solicitation-postings/
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	DATE SIGNED
TITLE <small>(business title of person signing above)</small>	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>
PRINTED NAME <small>(printed name of person signing above)</small>	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one)	(See "Signing Your Offer" provision.)
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)	

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
_____ Area Code - Number - Extension Facsimile _____ E- mail Address	

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES – ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C) (1) (i) & (ii)) or the Resident Contractor Preference (11-35-1524(C) (1) (iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).*

*** All contractors should note that including preference calculations after each item in the bid schedule as shown in Section VIII does not guarantee that preferences will be applied to each line item. Preferences may or may not have any effect in the calculation of the low bid. The application of preference is determined by certain different qualifying criteria being met. (See Section 11-35-1524 (E3) of the S.C. Consolidated Procurement Code for more details)**

_____ In-State Office Address same as Home Office Address

_____ In-State Office Address same as Notice Address **(check only one)**

Invitation for Bid: TCTC-20-Elevator Service
Amendment #1 – Additional Requirement and Questions and Answers

This Amendment adds additional information under section III. Scope of Work/Specifications The Contractor Must page 13.

- d. The contractor must provide a site-specific service schedule and notify the maintenance supervisor 24 hours prior to performing any work. They must also submit a service report upon completion of their work.

Questions and Answers

- 1. At the end of the first year of the term, will the contract go back out to bid or will the contract roll with the existing provider for an additional two years?**

The intent is for the awarded vendor to be issued a one (1) year contract with two (2) options to renew for a potential maximum of three (3) years.

- 2. Will repair work outside of the maintenance agreement be awarded to the service provider or is there a threshold where work will be bid out to other providers?**

We have a threshold of \$10,000 before needing to get competitive bids.

- 3. What is Tri-County Tech paying for other elevator services?**

Currently multiple providers are being used and total combined spend is not available.

- 4. Understand the BID is all-inclusive – however please confirm that vandalism or acts of God situations are not covered under the scope of work?**

Confirmed. The successful bidder will be compensated for work incurred as a result of acts of God or vandalism.

- 5. On average, how many service calls do you have per year on each elevator? Is there one elevator that seems to have more calls than the others?**

Fulp 6-8, Oconee Hall 3-4, Ruby Hicks 2-3, all others less than 1

- 6. When was the last five year test performed on each elevator?**

Fulp 2020

Ruby Hicks 2 years old

SSC 2 years old

Oconee Hall 2016

Anderson and Easley Campus are unknown