

Auditing a Course



A student who wishes to attend credit classes, but who does not wish to take examinations or receive a grade or semester hour credits, may register as an audit student.

An “Audit Registration Form” must be completed and returned to TC Central, Ruby Hicks 130, prior to the last day of the add period. If at the Anderson or Easley Campuses, students may submit the form to the reception desk. Students may not change status (credit to audit or audit to credit) after the add period for the term/session.

Audit students pay regular course tuition and are eligible for refunds according to the Tuition Fee Refund for Credit Programs policy and procedure during the add & drop periods. Audit students must adhere to the College attendance policy during the add & drop periods.

Students who previously audited a course must register and pass the course in order to receive credit for the course. Students may not receive credit by examination for previously audited courses. Exceptions due to extenuating circumstances may be granted by the Provost upon written request of the student. An audited course may not be used to fulfill prerequisite requirements. Participation of audit students in class discussions and examinations is at the discretion of the instructor.

Audit Registration

This form is to be used for students who wish to audit a credit class without taking examinations or receive a grade or semester credit hours. Students may not change their status (credit to audit or audit to credit) after the add period for the semester or term.

Additional information concerning auditing is listed in the College catalog. Note that changing from credit or audit could have an impact on Financial Aid awards.

Last Name First Name Middle Name

Student ID:

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Year

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Semester (Check One)

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CRN

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Course Prefix/Number

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CRN

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Course Prefix/Number

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CRN

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Course Prefix/Number

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Student's Signature

Date

03/21

Registrar's Office/Student Data Center Use Only

Date Keyed: _____

Initials: _____