

Importing a Previous Course into a New Course Shell

Control Panel > Packages and Utilities > Import Package/View Logs > Import Package

On the Import Package page, browse for the course package on your computer. Select the course materials to include and submit.

COURSE MANAGEMENT

- Control Panel
- Content Collection →
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- Packages and Utilities** →
 - Bulk Delete
 - Course Copy
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 - Import Course Cartridge
 - Import Package / View Logs**
 - Manage LTI Links

Import Package

SELECT COPY OPTIONS

✳ Destination Course ID ocean_101

SELECT A PACKAGE

Uploading large packages may take a long time.

✳ Select a Package

INSTITUTIONAL HIERARCHY NODES

Add Node

SELECT COURSE MATERIALS

- Content Areas
- Adaptive Release Rules for Content
- Announcements
- Blogs
- Calendar
- Contacts
- Content Alignments
- Discussion Board

About content areas

Content from content areas appearing on the course menu that have the same name in the package as in the existing course will be added in the same content area. Nothing is removed from the course and replaced with content from the package. Imported content is appended to existing content in the same content area.

About discussion board forums

Include starter posts for each thread in each forum (anonymously) or include only forums with no started posts in the course copy.

About course links

Links to parts of a course that aren't imported will break when the links appear in the destination course. For example, if a link to a test appears in a content area and you choose not to copy tests, the link to the test will break.

About delegated grading

When you import a course without enrollments into an existing course, the delegated setting is brought over as enabled for all existing delegated grading assignments. All current users who can reconcile are also set to grade all submissions.