



# Tri-County Technical College

Invitation to Bid  
Amendment 1 – Questions and Answers

Solicitation: TCTC-21-Vending  
Date Issued: 08/11/2021  
Procurement Officer: Matt Whitten  
Phone: 864-646-1633  
E-Mail Address: mwhitten@tctc.edu  
Mailing Address: TRI-COUNTY TECHNICAL COLLEGE  
PURCHASING OFFICE RH280  
PO Box 587  
Pendleton SC 29670-8876

DESCRIPTION: **Vending Services**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
TRI-COUNTY TECHNICAL COLLEGE  
PURCHASING OFFICE  
PO Box 587  
Pendleton SC 29670

PHYSICAL ADDRESS:  
TRI-COUNTY TECHNICAL COLLEGE  
PURCHASING OFFICE RH-280  
7900 Highway 76  
Pendleton SC 29670

SUBMIT OFFER BY (Opening Date/Time): **9/3/2021 12:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **8/18/2021 2:00 PM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **1**

CONFERENCE TYPE: **Not Applicable**  
DATE & TIME:

LOCATION: **Not Applicable**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

AWARD &  
AMENDMENTS

Award will be posted at <http://www.tctc.edu/purchasing> on or around **9/24/2021**. The award, this solicitation, and any amendments will also be posted on the website above.

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

Sole Proprietorship       Partnership       Other \_\_\_\_\_  
 Corporate entity (not tax-exempt)       Corporation (tax-exempt)       Government entity (federal, state, or local)

**PAGE TWO**

(Return Page Two with Your Offer)

<b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)  <hr/> <div style="display: flex; justify-content: space-between;"><span>Area Code - Number - Extension</span><span>Facsimile</span></div> <hr/> <div style="text-align: right;">E-mail Address</div>
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<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)   <input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address <b>(check only one)</b>	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)   <input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address <b>(check only one)</b>
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<b>ACKNOWLEDGMENT OF AMENDMENTS</b> Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
<b>Amendment No.</b>	<b>Amendment Issue Date</b>	<b>Amendment No.</b>	<b>Amendment Issue Date</b>	<b>Amendment No.</b>	<b>Amendment Issue Date</b>	<b>Amendment No.</b>	<b>Amendment Issue Date</b>

<b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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<b>PREFERENCES</b> – Preferences do not apply to this bid.
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**Invitation to Bid: TCTC-21-Vending  
Amendment 1 – Questions and Answers  
Posted 8/19/2021**

1. Is the current vending price on campus the expectation for our proposed commission rate?
  - A. The selling prices on Exhibit B are the current prices established by the College and can change, if deemed necessary, by the Awarded Vendor as market prices dictate with prior College approval.
  
2. We noticed as of 8/17/2021 many machines on campus had not been filled – several completely empty. Does TCTC provide expected dates to have machines ready for students?
  - A. Each semester, dates are communicated with vendors on when to empty and fill machines as necessary. This year is an exception on current machine stock due to COVID-19 and the lack of physical bodies on campus before our Fall term starts.