

 Tri-County Technical College Invitation to Bid – Amendment 1 Questions & Answers	Solicitation Number	TCTC-22-Signage
	Date Issued	10/24/2022
	Procurement Officer	Matt Whitten
	Phone	(864) 646-1633
	E-Mail Address	mwhitten@tctc.edu

DESCRIPTION: **Contract with a firm to build and install architectural grade interior and exterior signage.**

USING GOVERNMENTAL UNIT: **Tri-County Technical College**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESS:

MAILING ADDRESS: TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE 7900 Highway 76 (parcel post); PO Box 587 (USPS) Pendleton SC 29670-8876	PHYSICAL ADDRESS: TRI-COUNTY TECHNICAL COLLEGE PURCHASING OFFICE – Ruby Hicks Suite 280 7900 Highway 76 Pendleton SC 29670-8876
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SUBMIT OFFER BY (Opening Date/Time): **11/15/2022 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **11/1/2022 5:00 PM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original**

CONFERENCE TYPE: Pre-Bid Conference – Not Mandatory DATE & TIME: 10/31/2022 at 4:00 PM (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Tri-County Technical College Easley Campus – 1774 Powdersville Rd Easley, SC 29642
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AWARD & AMENDMENTS	Award will be posted at http://www.tctc.edu/purchasing on or before 11/30/2022 . The award, this solicitation, and any amendments will also be posted on the website above.
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	DATE SIGNED
TITLE <small>(business title of person signing above)</small>	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>
PRINTED NAME <small>(printed name of person signing above)</small>	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship Partnership Other _____
 Corporate entity (not tax-exempt) Corporation (tax-exempt) Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)		
	_____ Area Code - Number - Extension		_____ Facsimile
	_____ E-mail Address		

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES – ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C) (1) (i) & (ii)) or the Resident Contractor Preference (11-35-1524(C) (1) (iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).*

*** All contractors should note that including preference calculations after each item in the bid schedule as shown in Section VIII does not guarantee that preferences will be applied to each line item. Preferences may or may not have any effect in the calculation of the low bid. The application of preference is determined by certain different qualifying criteria being met. (See Section 11-35-1524 (E3) of the S.C. Consolidated Procurement Code for more details)**

_____ In-State Office Address same as Home Office Address
 _____ In-State Office Address same as Notice Address **(check only one)**

TCTC-22-Signage Amendment #1 – Questions and Answers

Posted 11/3/2022 with answers in RED

ANDERSON

PG 2. Monument Letters

- a. What does the 22”H apply to? Size of the entire sign or is it the height of letters ‘TCTC’? **Height of letters**
- b. Will the letters “ANDERSON CAMPUS” and “511” remain as is? **Spec shows new lettering for entire monument**
- c. Can you confirm quantity is FOUR sets of letters (removal and replacement on two doubled-sided monuments)? **Yes confirmed**
- d. What mounting method is desired (flush, pin). **Pin**

PG 3. Dimensional letters

- a. Flush mount with VHB or pin mount? **Flush**
- b. Thickness of acrylic desired? **¼”**

PG 4. Standing Directory

- a. Do you want a new standing directory sign similar or exactly like the image depicted? **New and exactly like the image**

PG 5. Plaque, Post & Panel

- a. What kind of installation is required, if any (how and where)? **Mounted to concrete (sidewalk)**

EASLEY

PG 7. Monument Letters

- a. What does the dimension apply to [19’9”W x 46”H]. The size of the monument? The size of TCTC? The overall size of the entire logo/lettering? **The overall size of logo/lettering**
- b. The graphic shows the monument painted. Will that be done by others before this contact is executed? **Yes**
- c. What mounting method is desired (flush, pin). **Pin**

PG 8. Wall Directory

- a. Do you want a new wall directory sign similar or exactly like the image depicted? **New and exactly like the image**

PG 10. Room ID

- a. Do you want the TCTC logo and colors on room ID signs or do you want signage exactly like the image depicted? **Exactly like the image**

OCONEE

PG. 13 Monument Letters

- a. What does the dimension apply to [134.5”W x 48”H]. The size of the monument? The size of TCTC? The overall size of the entire logo/lettering? **Dimensions of TCTC and logo are 102”W x 24”H, Tri-County Technical College is 7”H, Oconee Campus is 6”H**
- b. What is the thickness and height desired for each of the different types and sizes of the dimensional letters? **See above, ¼” thick**
- c. What mounting method is desired (flush, pin). **Flush**

PG. 14 Dimensional Acrylic Letters

- a. What does the dimension apply to [142”W x 70.25”H]. The size of the wall? The size of TCTC? The overall size of the entire logo/lettering? **Wall dimensions 142”W x 170.25”H (not 70.25”H)**
- b. What is the thickness and height desired for each of the different types and sizes of dimensional letters? **TCTC & logo measures 25”H, Tri-County Technical College 7”H, Oconee Campus 8”H, 3/8” thick**

PG. 15 Remove Lettering

- a. Please confirm no painting, sealant or patching is required. **Correct**
 - b. Please confirm no new lettering to be mounted here. **Correct**
- PG. 16 Non-glare acrylic sign
- a. What does the dimension apply to [48"W x 30"H]? Size of the acrylic backer? If yes, what size do you want "TCTC" to be? **Yes, TCTC and logo to be 7.78"H with remaining text 1.84"H**
- PG 17. Wall Directory
- a. Do you want a new wall directory sign similar or exactly like the image depicted? **New and exactly like the image**
- PG 18. Podium
- a. Confirm that the dimension 13"W x 4.5"H applies to the entire logo/lettering sign. **Yes**
 - b. Confirm this is an existing podium, which currently has no signage that must be removed. **Existing podium with signage**
- PG 19. LEARNING COMMONS
- a. The heading says "dimensional letters" yet the notes say vinyl. Please specify which is required. **Vinyl**
 - b. If dimensional letters, please specify material, height and thickness desired, along with mounting method (VHB/flush versus pin/stud mounted). **Vinyl**

INDUSTRIAL TECHNOLOGY

- PG. 21 Monument
- a. What does the dimension apply to [153"W x 14"H]. The size of the monument? The size of TCTC? The overall size of the entire logo/lettering? **TCTC logo (actually 16"H)**
 - b. What is the thickness and height desired for each of the different types and sizes of the dimensional letters? **TCTC 16"H, Tri-County Technical College 5"H, Industrial etc. 4"H, ½" thick**
 - c. What mounting method is desired (flush, pin). **Pin**
 - d. The graphic shows the monument painted. Will that be done by others before this contact is executed? **Yes**
 - e. Do you also need new lettering for the address number [5321] and 'INDUSTRIAL TRAINING CENTER' & 'WORKFORCE TRAINING CENTER'? **Yes**
- PG. 24 INDUSTRIAL TECHNOLOGY CENTER
- a. The heading says "dimensional letters" yet the notes say vinyl. Please specify which is required. **Vinyl**
 - b. If dimensional letters, please specify material, height and thickness desired, along with mounting method (VHB/flush versus pin/stud mounted). **Vinyl**

OVERALL QUESTIONS

- Will patching and painting be required on any of these line items? **No**
- Do you want lamination for exterior post & panel signage? [extends life of sign] **No**
- What are the criteria that proposals will be evaluated on? **Award to be based on lowest total priced responsible and responsive bidder that meets specs per section VI and VIII of the solicitation**
- On pg. 10 of the solicitation, what is meant by 'development of a comprehensive service plan'? Is this simply a request for how we plan to execute the work and corresponding timeline? **Correct**
- Anderson Campus: Standing Directory (2): Is this a complete replacement of each directory sign including stand, directory panel and copy inserts? **Repeat question**
- Easley Campus: Monument sign logo and dimensional letters (front and back): Is the sign contractor to paint the existing brick structure as indicated in "after" rendering? **TCTC will be responsible to paint existing brick structure**
- Oconee Campus: Dimensional Letters (1) "LEARNING COMMONS": Attachment A PowerPoint page 19 indicates the letters are vinyl but the Bidding Schedule indicates only "Dimensional." Please clarify if the letters are vinyl or dimensional? **Vinyl**
- Industrial Technology Center: Monument sign logo and dimensional letters (front and back): Is the sign contractor to paint the existing brick structure as indicated in "after" rendering? **TCTC will be responsible to paint existing brick structure**

- Industrial Technology Center: Exterior Small Directional Signs (2): Are these to be complete new signs including posts? **Yes**
- Industrial Technology Center: Exterior Large Directional Signs (2): Are these to be complete new signs including posts? **Yes**
- Industrial Technology Center: Is the sign contractor responsible for removal and disposal of the (4) existing post and panel signs? If so, can they be cut down below grade or do the entire footings need to be removed? **Yes, entire footings need to be removed.**
- Industrial Technology Center: Dimensional Letters (2) "BUILDING 1" and "BUILDING 2": Attachment A PowerPoint page 24 indicates the letters are vinyl but the Bidding Schedule indicates only "Dimensional." Please clarify if the letters are vinyl or dimensional? **Vinyl**
- Are there any time/date restrictions on working hours? **Exterior signage: Grounds available 24/7 but TCTC must be notified in advance. Interior signage: During normal business hours, which are 8 a.m.-5 p.m. Monday-Thursday and 8 a.m.-2 p.m. on Friday. Arrangements can be made outside of these hours if necessary.**