

# TCTC-24 Workstation Cubicles Request for Written Quotes

## Addendum #1 – Questions and Answers

**Posted 10/25/2024**

- 1) Workstation Power and Data Access: Could you provide more details on the current setup for electrical and data access in the rooms designated for workstation installation (ACF and BPS 2)?

**A: The workstation power/data will be fed from the wall, from a single point for each group. In room ACF there are groups of 3, 3, 4 and 1. Room BPS 2 is a 6-station ice cube tray setup. Each group will have one power connection, and data cabling will be run through the base of the partitions. Partitions shall have integrated power running through the base.**

- 2) Specifically, will there be existing power outlets and data ports near each workstation location, or will external resources be required?

**A: Yes, power outlets and data ports have been run for these needed workstations.**

- 3) Access to the Site During Installation: What are the building's hours of operation during the proposed installation timeline (December 10-31, 2024)?

**A: Typical business hours: M-Th, 7AM-5PM and F 7AM-2PM (We will send out a revised schedule for Christmas once work is awarded).**

- 4) Will we have unrestricted access during this period, including evenings and weekends if necessary?

**A: Nights and weekends will be unavailable. Classes will be over for the semester, at this point, which will allow for access flexibility during business hours.**

- 5) Delivery and Staging Area: Is there a designated area for receiving and staging materials prior to installation? If so, could you provide details about the loading dock or storage area that can be used?

**A: The staging area will be the rooms where these cubicles are to be installed. There is no loading dock to the building, so it is suggested that a truck with a liftgate be used. It is expected that workstations are delivered and installed within 3-4 days.**

- 6) Site Visit Request: Would it be possible to schedule a site visit to review the installation areas and address any logistical concerns? We believe this will help us provide a more accurate and efficient installation plan. Please let us know the available dates and times for a visit.

**A: You may visit the site, but the rooms are actively being used as classrooms. The best time to visit would be M-Th, 3:30-4:30 for the most access. Please let us know which day may work for you.**